

Apostolate to the Handicapped, Inc.



Love, Caring and Compassion Since 1967 for Disabled Persons

Diocese of Madison
Apostolate to the Handicapped, Inc.

Grant Summary

You've inquired as to the diocese's ability to help fund local programs for the disabled. We encourage you to complete and submit the accompanying grant application, taking into consideration a brief summary of pertinent facts, as follows. Your responses can be included in the "Brief Description" section of the application, or submit an accompanying page.

1. **Summary or abstract** - State your goal, sample activities, and cost. The summary should be brief, clear, and informative.
2. **Introduction** - This section highlights the credibility of the ministry . . . include data on the demographics of the population/community to be served and any significant information that will show the diocese that you can carry out the work proposed.
3. **Needs Assessment** - Address the problem(s) you wish to correct. This should be related to your goals/objectives. Feel free to support this information with evidence/data.
4. **Objectives** - Objectives are "outcomes" that define your activities. Tell *who, what, when, and how*. Make sure that you can assess the objectives.
5. **Activities** - Include justification as to why these activities will help you accomplish your goals.
6. **Evaluation** - There are two types of evaluation - the product evaluation that evaluates your program's results, and the process evaluation that evaluates the way the program was conducted.
7. **Future Funding** - How can the program be sustained? Are you planning other fund raising efforts? Will the local parish assume responsible if the program is successful? The more specific you can be in your proposal regarding future funding, the more confidence it will create in the funding source (diocese or otherwise).
8. **Budget** - This is an ESTIMATE of the cost of the program.

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